



### Dental Insurance Billing Policy

Your insurance policy is an agreement between you, your employer and your insurance company (not between your insurance company and Dr. Hurst). Dental benefits vary greatly from one policy to another.

We will do the following to the best of our ability:

1. File the necessary claims to one primary and one secondary insurance company.
2. Re-file a claim **ONE TIME ONLY** per insurance company with additional documentation if needed.

You as the patient are responsible for the following:

1. Being knowledgeable of your coverage details, benefits, and exclusion clauses contained in your policy.
2. Notifying the office personnel at Hurst Dental Health of any changes in your insurance coverage.
3. Applicable deductible and coinsurance for each appointment.
4. Obtaining the necessary authorization for treatment.
5. Finding out if Dr. Hurst is in your insurance network or a participating provider with your insurance company.
6. Any remaining balance following payment of insurance benefits (dental treatment fees less any coinsurance and/or deductibles).

I have read and acknowledge the above information regarding my dental insurance and the insurance billing policy at Hurst Dental Health.

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Patient Name (please print)

\_\_\_\_\_  
Date